I-765 Additional Tips - MIT ISO

NOTE: Students should read the "Instructions for I-765 Form" on uscis.gov/i-765 in order to fill out their I-765 Form.

This reference handout is provided as a convenience to MIT students only and *does not constitute legal advice*.



Application For Employment Authorization

Department of Homeland Security U.S. Citizenship and Immigration Services USCIS Form I-765 OMB No. 1615-0040 Expires 01/31/2023

	PAID NO	U.S. Citizenship and I	nmigration Serv	ices	Expires 01/31/2023
	For USCIS Authorization/Extension Valid From Authorization/Extension Valid Through	Fee Stamp		Action Bloci	ONLY use the most recent/updated I-765 Form
Leave this section BLANK	Use Only Alien Registration Number Remarks	A-			
	To be completed by an atto Board of Immigration Appea accredited representative	als (BIA)- (if any).	box if Form G-28	Attorney or Accredited USCIS Online Account	-
	Part 1. Reason for Applying		Other Names	Used <	Only complete this
↓	I am applying for (select only one b	t employment.	maiden name, an	names you have ever used ad nicknames. If you need e ction, use the space provided	section if your name
Check the box: "Initial permission to	1.b. Replacement of lost, stolen authorization document, or employment authorization U.S. Citizenship and Immi error.	correction of my document NOT DUE to	2.a. Family Na (Last Nam 2.b. Given Nan (First Nam	me e)	passport with a new name, etc.). Provide all other
accept employment" for Pre, Post, and STEM OPT	NOTE: Replacement (cor authorization document du require a new Form I-765 a Replacement for Card En	e to USCIS error does not and filing see. Refer to rror in the what is the	2.c. Middle Na 3.a. Family Na (Last Nam	me	names you have ever used, including aliases maiden names, etc.
did STEW OF I	Filing Fee section of the F further details.	orm I-765 Instructions for	3.b. Given Nan (First Nam		
	1.c. Renewal of my permission (Attach a copy of your pre- authorization document.)		4.a. Family Na (Last Nam	me	
	Part 2. Information About Y	Tou	4.b. Given Nan (First Nam		
	Your Full Legal Name		4.c. Middle Na	me	
Write your name as it appears on your passport. No Middle Name?	1.b. Given Name	me in ALL CAPS		NOTE: Type or W "None", or leave question does n your appli	e blank, if the ot pertain to
Leave Blank!					

NOTE: The address entered below should be an address that is valid 5 months after a student's OPT Form I-20 end date. If a student will change addresses within the next 5-8 months, then they are advised to list the address of a trusted friend or family member. As USPS CANNOT forward USCIS mail to new addresses. Students CANNOT use the ISO's Address.

Only fill in 5.a. with friend or family members name if you are using their address. If using the "In Care Of", assure your name and friends name are on mailbox: (inform apt. front

Check NO, if you are not living at the address listed in 5.b-5.f.

ONLY fill in questions 7.a-7.e. if you checked NO for question #6.

F-1 students rarely have A-numbers, leave blank. If you have an A-Number, enter that information.

Gender as listed on your current passport and I-20.

Part 2. Information About You (continued)

5.a. In Care Of Name (if any) 5.b. Street Number and Name

- 5.c. Apt. Ste. Flr. 5.d. City or Town
- ZIP Code (USPS ZIP Code Lookup) Is your current mailing address the same as your physical address?

Yes No

NOTE: If you answered to to Item Number 6., provide pnysical address below.

U.S. Physical Address

Your U.S. Mailing Address

/.a.	and Name		
7.b.	Apt. Ste.	☐ Flr.	
7.c.	City or Town		

7.d. State 7.e. ZIP Code Other Information

Alien Registration Number (A-Number) (if any) ► A-

USCIS Online Account Number (if anv)

Leave Blank 10. Gender Male Female

11. Marital Status Single Married Divorced Widowed 12. Have you previously filed Form I-765?

Yes No 13.a. Has the Social Security Administration (SSA) ever

officially issued a Social Security card to you? Yes

NOTE: If you answered "No" to Item Number 13.a., skip to Item Number 14. If you answered "Yes" to Item Number 13.a., provide the information requested in Item Number 13.b.

13.b. Provide your Social Security number (SSN) (if known)

14. Do you want the SSA to issue you a Social Security card? (You must also answer "Yes" to Item Number 15., Consent for Disclosure, to receive a card.)

NOTE: If you answered "No" to Item Number 14., skip

to Part 2., Item Number 18.a. If you answered "Yes" to Item Number 14., you must also answer "Yes" to Item Number 15.

15. Consent for Disclosure: I authorize disclosure of information from this application to the SSA as required for the purpose of assigning me an SSN and issuing me a Social Security card. Yes No

NOTE: If you answered "Yes" to Item Numbers 14. - 15., provide the information requested in Item Numbers 16.a. - 17.b.

Father's Name

Provide your father's birth name

16.a. Family Name (Last Name) 16.b. Given Name (First Name)

Mother's Name

Provide your mother's birth name

(First Name)

17.a. Family Name (Last Name) 17.b. Given Name

Your Country or Countries of Citizenship or Nationality

List all countries where you are currently a citizen or national. If you need extra space to complete this item, use the space provided in Part 6. Additional Information.

18.a. Country

Enter Country Of Passport

18.b. Country

If you do not have dual citizenship, then mark 18.b. with "N/A" or "NONE" have **NEVER** been issued an SSN.

Only answer if you checked

YES on 13.a.

Check YES, if you

want to apply for

an SSN with this

application and

below if you answered YES to answer the question 14. questions

Pre-Completion: (c)(3)(A)
Post:-Completion (c)(3)(B)
STEM Extension: (c)(3)(C)

	Part 2. Information About You (continued)	Information About Your Eligibility Category
Place of Birth		Eligibility Category. Refer to the Who May File Form I-765 section of the Form I-765 Instructions to determine the appropriate eligibility category for this application.
	List the city/town/village, state/province, and country where you were born.	Enter the appropriate eligibility category for unit application. Enter the appropriate letter and number for your eligibility category below (for example, (a)(8), (c)(17)(iii)).
	19.a. City/Town/Village of Birth	
	19.b. State/Province of Birth	entered the eligibility category (e)(3)(C) in It 27., provide the information requested in Iter 28.9 = 28.6. (c)(3)(C) STEM OPT Eligibility Category. (e)(3)(C) in It OPT ONLY complete
	19.c. Country of Birth	28.a. Degree questions:
	20. Date of Birth (mm/dd/yyyy)	28.b. Employer's Name as Listed in E-Verify
	Information About Your Last Arrival in the United States	28.c. Employer's E-Verify Company Identifica Valid E-Verify Client Company Identifica OPT - Ask your employer
	21.a. Form I-94 Arrival-Departure Record Number (if any) Write Your I-94 Number.	29. (c)(26) Eligibility Category. If you enter category (c)(26) in Item Number 27., pro NOTE: The E-verify
	21.b. Passport Number of Your Most Recently Issued Passport	
	21.c. Travel Document Number (if any)	
Most students hav passports, only us	21.4. County That Issued Total Lassport of Travel Document	30. (c)(8) Eligibility Category. If you entered the eligibility category (c)(8) in Item Number 27., have you EVER been arrested for and/or convicted of any crime?
if you do NOT have		Yes N ATTENTION
a passport.	21.e. Expiration Date for Passport or Travel Document (mm/dd/yyyy) MUST BE VALID!	NOTE: If you answered "Yes" to Item Number 30., refer to Special Filing Instructions for Those With
	22. Date of Your Last Arrival Into the United States, On or	Pending Asylum Applications (c)(8) in the Required
22 & 23 Refer to	About (mm/dd/yyyy)	Documentation section of the Form 1-763 instructions
Point Of Entry	Place of Your Last Arrival Into the United States	31.a. (c)(35) and (c)(36) Eligibility Category. If you entered
(POE) Stamp in	*Can be full city name or abbreviation	the eligibility category (c)(35) in Item Number 27., ples POST-OPT
your passport or <u>l-94 Record</u> .	24. Immigration Status at Your Last Arrival (for example, B-2 visitor, F-1 student, or no status)	provide the receipt number of your Form I-797 Notice for Form I-140, Immigrant Petition for Alien Worker. If you entered the eligibility category (c)(36) in Item Number
	F-1 Student	27., please provide the receipt number of your spouse's or parent's Form I-797 Notice for Form I-140.
	25. Your Current Immigration Status or Category (for example B-2 visitor, F-1 student, parolee, deferred action, or no	ple, ▶
Milita E 4 Charles	status or category) F-1 Student	3 .b. If you entered the eligibility category (c)(35) or (c)(36) in Item Number 27., have you EVER been arrested for
Write F-1 Status. *This could be	26. Student and Exchange Visitor Information System	and/or convicted of any crime? Yes No
different if you	(SEVIS) Number (if any)	NOTE: If you answered "Yes" to Item Number 31.b.,
changed your statu	► N- Found on I-20	refer to Employment-Based Nonimmigrant Categories, Items 8 9., in the Who May File Form I-765 section
inside the US.		of the Form I-765 Instructions for information about
morae are est		providing court dispositions.
	Form I-765 Edition 07/26/22	緣險關 <mark>都</mark> Note: U.S. POE outside U.S. ^{age 3 of 7}
		is allowed. This is where
		you entered through
		•
		immigration if the POE
		listed is outside the U.S.

Part 3. Applicant's Statement, Contact Information, Declaration, Certification, and Signature

NOTE: Read the Penalties section of the Form I-765 Instructions before completing this section. You must file Form I-765 while in the United States.

Applicant's Statement

NOTE: Select the box for either Item Number 1.a. or 1.b. If applicable, select the box for Item Number 2.

- 1.a. I can read and understand English, and I have read and understand every question and instruction on this application and my answer to every question.
- 1.b. The interpreter named in Part 4. read to me every question and instruction on this application and my answer to every question in
 - a language in which I am fluent, and I understood everything.
- At my request, the preparer named in Part 5.,

prepared this application for me based only upon information I provided or authorized.

Phone number required here, can also be cell/mobile

Check 1.a. since

English is

required for all

MIT programs.

Enter an email address that is NOT an MIT email address.

number.

Applicant's Contact Information

- Applicant's Daytime Telephone Number
- Applicant's Mobile Telephone Number (if any)
- 5. Applicant's Email Address (if any)

Personal Email Address

 Select this box if you are a Salvadoran or Guatemalan national eligible for benefits under the ABC settlement agreement.

Leave Part 4 **BLANK** - Since English is required for all MIT programs.

Applicant's Declaration and Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I furthermore authorize release of information contained in this application, in supporting documents, and in my USCIS records, to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.

I understand that USCIS may require me to appear for an appointment to take my biometrics (fingerprints, photograph, and/or signature) and, at that time, if I am required to provide biometrics, I will be required to sign an oath reaffirming that:

- I reviewed and understood all of the information contained in, and submitted with, my application; and
- All of this information was complete, true, and correct at the time of filing.

I certify, under penalty of perjury, that all of the information in my application and any document submitted with it were provided or authorized by me, that I reviewed an all of the information contained in, and submitted application and that all of this information is come.

Signature REQUIRED!

In Black ink.

Applicant's Signature

correct.

7.a. Applicant's Signature

7.b. Date of Signature (mm/dd/yyyy)

MM/DD/YYYY

NOTE TO ALL APPLICANTS: If you do not completely fill out this application or fail to submit required documents listed in the Instructions, USCIS may deny your application.

Part 4. Interpreter's Contact Information, Certification, and Signature

Provide the following information about the interpreter.

Interpreter's Full Name

- 1.a. Interpreter's Family Name (Last Name)
- 1.b. Interpreter's Given Name (First Name)
- Interpreter's Business or Organization Name (if any)

Form I-765 Edition 07/26/22

Page 4 of 7

Remember – *ALL 7 pages* – must be included in an application, even if some are blank!

Leave Part 4 BLANK. Since English is required for all MIT programs.

ONLY complete Part 5 and/or Part 6 (e.g. pages 5 and 6 of the I-765 Form) if they apply to you. If they do not apply, *leave BLANK*! ←

You MUST still include these pages in your application!

Part 4. Interpreter's Contact Information,	Part 5. Contact Information, Declaration, and	Part 5. Contact Information, Declaration, and	
Certification, and Signature	Signature of the Person Preparing this	Signature of the Person Preparing this	
	Application, If Other Than the Applicant	Application, If Other Than the Applicant	
Interpreter's Mailing Address	Provide the following information about the preparer.	(continued)	
3.a. Street Number		Preparer's Statement	
and Name	Preparer's Full Name	•	
3.b. Apt. Ste. Fir.	1.a. Preparer's Family Name (Last Name)	 I am not an attorney or accredited representative but have prepared this application on behalf of 	
	, , , , , , , , , , , , , , , , , , , ,	the applicant and with the applicant's consent.	
3.e. City or Town	11. P	7.b. I am an attorney or accredited representative and	
3.d. State 3.e. ZIP Code	1.b. Preparer's Given Name (First Name)	my representation of the applicant in this case	
		extends does not extend beyond the	
3.f. Province	 Preparer's Business or Organization Name (if any) 	preparation of this application.	
3.g. Postal Code		NOTE: If you are an attorney or accredited representative, you may need to submit a	
		completed Form G-28, Notice of Entry of	
3.h. Country	Preparer's Mailing Address	Appearance as Attorney or Accredited	
	3.a. Street Number	Representative, with this application.	
Interpreter's Contact Information	and Name	Preparer's Certification	
	3.b. Apt. Ste. Fir.	Preparer's Certification	
4. Interpreter's Daytime Telephone Number	3.e. City or Town	By my signature, I certify, under penalty of perjury, that I	
	·	prepared this application at the request of the applicant. The applicant then reviewed this completed application and	4
 Interpreter's Mobile Telephone Number (if any) 	3.d. State ▼ 3.e. ZIP Code	informed me that he or she understands all of the information	
	3.f. Province	contained in, and submitted with, his or her application,	
6. Interpreter's Email Address (if any)		including the Applicant's Declaration and Certification, and that all of this information is complete, true, and correct. I	
	3.g. Postal Code	completed this application based only on information that the	
	3.h. Country	applicant provided to me or authorized me to obtain or use.	
Interpreter's Certification		Preparer's Signature	
I certify, under penalty of perjucy, that:		Freparer's Signature	
I am fluent in English and	Preparer's Contact Information	8.a. Preparer's Signature	
which is the same language specified in Part 3., Item Number	4. Preparer's Daytime Telephone Number		
1.b., and I have read to this applicant in the identified language		8.b. Date of Signature (mm/dd/yyyy)	
every question and instruction on this application and his or her answer to every question. The applicant informed me that he or	5. Preparer's Mobile Telephone Number (if any)		
she understands every instruction, question, and answer on the	o. Frequent's totaline receptable formation (it stay)		
application, including the Applicant's Declaration and		j	
Certification, and has verified the accuracy of every answer.	6. Preparer's Email Address (if any)		
Interpreter's Signature		1	
,			
7.a. Interpreter's Signature			
7.b. Date of Signature (mm/dd/yyyy)			

I-765 Additional Tips - MIT ISO

NOTE: Students should read the "Instructions for I-765 Form" on <u>uscis.gov/i-765</u> in order to fill out their I-765 Form. This reference handout is provided as a convenience to MIT students only and <u>does not constitute legal advice.</u>

A student must complete this page if they have ever had CPT, OPT, or a previous SEVIS ID Number. Below is an example, make sure you enter your personal information.

Part 6. Additional Information If you need extra space to provide any additional information within this application, use the space below. If you need more space than what is provided, you may make copies of this page to complete and file with this application or attach a separate sheet of paper. Type or print your name and A-Number (if any) at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each sheet. 1.a. Family Name BEAVER (Last Name) 1.b. Given Name Timmy (First Name) 1.c. Middle Name A-Number (if any) ► A-3.c. Item Number 3.a. Page Number 3.b. Part Number 3.d. CPT Authorization(s): Masters, Full-Time, CPT with: Sparksoft: 5/25/2021 to 8/19/2021. Masters, Part-Time, CPT with: RegIO: 2/20/2022 to 5/19/2022. Bachelors, Full-Time, CPT with: Starship: 5/15/2016- 8/20/2016. Bachelors, Part-Time, CPT with: TechWorld: 9/15/2015- 12/20/2015. 4.a. Page Number 4.b. Part Number 4.c. Item Number 3 27 OPT Authorization(s): Masters, Part-Time, Pre-Completion OPT 9/2/2021-12/18/2021,CIP:03.0104 Energy Bachelors, Post-Completion OPT: 6/25/2017-6/24/2018, CIP: 03.0210 Bioenergy. Bachelors, STEM OPT Extension:

5.a.	Page Number 5.b. Part Number 5.c. Item Number 3 2 26
5.d.	Previous SEVIS ID Number(s):
	Bachelors, N0000012345,
	8/30/2013 to 5/20/2017,
	CIP: 03.0210 Bioenergy

The ISO recommends that you list all previous periods of F-1 off-campus employment authorization information as follows:

For CPT:

- 3.a = '3' / 3.b = '2' / 3.c. = '27'
- 3.d. = Degree Level, Part-Time or Full-Time, CPT with "Employer Name": Dates (e.g. mm/dd/yyyy - mm/dd/yyyy).

For OPT:

- 4.a = '3' / 4.b = '2' / 4.c. = '27'
- 4.d. = Degree Level, Part-Time or Full-Time, "Type of OPT (e.g. Pre, Post, or STEM)": Dates (e.g. mm/dd/yyyy mm/dd/yyyy), Major/CIP Code.

For SEVIS ID:

- 5.a = '3' / 5.b = '2' / 5.c. = '26'
- 5.d. = Degree Level, SEVIS ID #, Dates (e.g. mm/dd/yyyy mm/dd/yyyy), Major/CIP Code.

ATTENTION:

- Do this for each degree level (and each institution) on F-1 status.
- If you have *never* applied for CPT or OPT, or SEVIS ID, then leave the section *BLANK*.
- Do NOT include previous SEVIS IDs that are in J-1 status.
- CIP Codes can be found on page 1 of your Form I-20, in the 'Program of Study' section under Major 1 and or Major 2.
 The format is xx.xxxx.
- Leave Page 7 BLANK For STEM OPT Applications ONLY!

6/25/2018-6/24/2020, CIP: 03.0210

Bioenergy.